



# PROSPECTUS



# KALPANA CHAWLA COLLEGE OF EDUCATION

'A' Grade NAAC (UGC) Accredited

(Approved by NCTE, Affiliated to Ch. Ranbir Singh University, Jind)

13th KM Stone, Sirsa Road, Chikanwas (Hisar)

**M. 99967-22298, 98170-00342,**

Visit us at : [www.kalpanachawlacollege.in](http://www.kalpanachawlacollege.in)

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# Vision & Mission

- To take Technical Education to the zenith of excellence through holistic academic environment.
- To establish as a renowned centre to develop aspiring technocrats ready forever growing industry.
- To develop appropriate liaisons with industry, community and the fellow institutions in India and abroad with objective of achieving academic excellence.
- “Excellence in Education” by providing innovative methods of teaching and first grade facilities.
- To provide a plethora of activities for all-round development of youthful energies.
- By channelizing creativity and self actualization among student.
- By inculcating values for refinement of personality of students making them stand Apart as “A meteorite sparkle in the galaxy of human race”.
- For the explosion of knowledge and globalization of education we provide our students with unique multicultural programmes.
- To emerge as the centre of higher learning by main streaming the practices that facilitates intellectual, physical, environmental and cultural growth of students.



## KALPANA CHAWLA KNOWLEDGE PARK

# Aims & Objectives

**K**alpana Chawla Group of Colleges provides an invigorating and competitive atmosphere created by excellent facilities and guidance provided by highly qualified and dedicated faculty.

- It enables the students to think analytically & critically.
- It empowers them to transform challenges into opportunities.
- It gives them enabling environment that provides roots and wings.
- It makes them sensible to differentiate between just making a career and having a sense of vocation.
- It has commitment to harmonies excellence with humanism.

# From the Desk of



## Chairperson

**K**alpana Chawla College of Education states its vision to emerge as a centre of high learning to meet the challenges of a global society. The college which has always believed in remaining ahead of times by pioneering in innovative challenging programme and the requisite infrastructure incessantly strives towards excellence in the every sphere and keeps on creating and recreating our benchmarks. We ensure that our students share a special relationship with institution, easy accessibility to faculty guidance, firm assurance to staff support and very caring and nurturing environment. Harnessing the best teaching talents from the available pool, the institute has been successful in generating talented graduates who have made a niche for themselves in India and abroad.

The Culture at Kalpana Chawla College of Education is one of mutual trust where the mission is to demonstrate an unconditional commitment to learning. We focus on overall development of students as well as providing them congenial and fulfilled atmosphere where professional and personal growth is a simultaneous process. The indomitable spirit to progress passionate aspirations and unflinching desire to create a niche for itself have impelled college to unabatedly improvise and experiments with the standards of academics, co-curricular activates to reach zenith and realize the long cherished goal. We inculcate the value of faith, solidarity, respect, endurance, discipline, healthy competition with team spirit, compassion, right attitude which are steadily fading away in this fast world.

Kalpana Chawla College of Education is committed to develop a high quality professionally groomed technical manpower, possessing multifaceted personality, respect for professional, social ethics, national values and the spirit of human emancipation.

We look forward to wholehearted participation and involvement of our students in every activity of college. After you have left Kalpana Chawla College of Education you will cherish memories of alma-mater and rely on the lifelong structure provided by unique peer group and by caring faculty who shall be your friends & mentors. The key to happiness and success is making your dreams and we believe in the power of translating ideas& dreams into reality.

**Welcome to Kalpana Chawla College of Education  
Our aim is to help you make the most of your potential.**

**Chairperson**

## Straight Talk From Principal's Desk



**K**alpana Chawla College of Education- an institution with quality education in quality ambience. College grooms the latent talent of its students turning them into potential civilian fully capable of facing the challenges of globalization alongwith providing quality education with technology as its base value. The college strongly believes in the wholesome growth of its students and provides them every opportunity and facility to exploit their talent.

The aim of the college is to provide knowledge, skills, ability, attitudes, and beliefs that are essential for a productive and successful life. Our college is imparting quality education that would enrich every student's cultural, intellectual, social life. We are committed to maintaining a balance between theory and practice. We endeavor to facilitate the learner to gain knowledge and experience enabling them to achieve meaningful individualistic development and the well being of society at large.

The College provides ample facilities for the development of an integrated personality. Kalpana Chawla College is an endeavor to produce a complete teacher not only by enabling the students to get a degree but also to inculcate in them the ability to think creatively and to possess good communication skill.

Joining our institution will expand your horizons; make a remarkable difference in your personality and enhance your career opportunities. It is an honor and privilege to be principal of Kalpana Chawla College of Education.

**Dr. Mohit Malik**



## Accredited 'A' grade by NAAC

**K**alpana Chawla College is constantly making efforts to acquire new heights by developing synergy between academic knowledge, high moral values and sensitivity to the environment and the nation. From a sapling it has grown into a leading institution having its own distinct impression. With its highly qualified faculty, impressive and commodious buildings, well stocked library, well equipped resource centers, sprawling playgrounds, the college has the infrastructure of a "Premier institution". That's why our standing has been validated by the Accreditation of **NAAC** with '**A**' grade for maintaining high standards of education and disciplined environment in campus. The college principal Prof RS Malik received 'A' grade certificate from UGC Chairman Prof Ved Prakash and NAAC Director Prof Rangnathan and Chairman Prof Goverdhan Mehta were also present on the occasion.



# Courses offered

Accredited with 'A' Grade by NAAC, the primary stress of the college is on achieving academic excellence, however we also provide various opportunities to help the students to enhance their knowledge and skills in areas that we believe in all round development of students. The broad philosophy at Kalpana Chawla College is to nurture today's youth to face tomorrow's challenges. The highly qualified faculty, dedicated ministerial and other staff have made this college true sanctuaries of good education to hone skills of students in various fields .The college run B.Ed & D.Ed course. We believe in sharing rather than imparting.

## BEd Course

BEd program focuses on the development of confident and competent teachers well equipped to effectively apply their knowledge and skill to diverse range of learners and key curriculum areas within schools. Lifelong learning is encouraged and ability to be critical reflective practitioners who draw upon current research and their experience to enhance pedagogy.

**No. of seats-200**

## D.El.Ed. Course

The D.El.Ed Programme is designed to provide those students entering vocational education and training programme with basic knowledge and skills to become a competent teacher or instructor in vocational educational institute.

**No. of seats-50**



# A Glance at Our Resource Centers

The college owns well equipped Resource Centers in response to changing demands of different curricular areas and other teaching learning resources. The college has a clear cut policy for the enrichment and modernization of resource centers.



## Language Lab

Language Lab helps the students to learn pronunciation, self-correction and self-examination. It is a special lab with a room where language experiments may practice speaking and listening with the help of sound equipment. It recognizes the individual differences and language aptitude of learner. Kalpana Chawla College of Education has well equipped language lab with microphones, LCD projector with screen, CPU and many CD's to learn and speak English fluently.

## Science and Maths Resource Center

Science and Mathematics are not mere disciplines of study but also a way of life. Science and mathematics education at school level has to focus not only on development of understanding and skills but also on the development of scientific temper among learners. In order to achieve objectives and to develop the skills of observation, experimentation and inferring among prospective teachers, our college has fully furnished SMRC. It is well equipped with sufficient apparatus, charts, models, teaching



aids and other material for conducting numbers of experiments, activities and demonstrations of physics, chemistry, Biology and mathematics experiments at secondary level. Learning by doing is the cardinal principle of teaching-learning process and pupil teachers here at SMRC get sufficient space and opportunities to bring theory into practice.



## ICT Resource Centre

Information and communication technology deals with the usage of techniques to enhance the effectiveness of the teaching learning process. So ICT resource Center is designed to meet the computing & communication need of institution. College has a well equipped ICT Resource Center with network of computers with internet facility alongwith LCD, OHP, TV, DVD, tape Recorders for training & creating awareness among pupil teachers. Computer is taught as a compulsory subject. The students of college are made acquainted with wordpad, Ms-word, Ms excel, Ms-powerpoint, E-mail, Chat & internet.



## Art & Craft Resource Centre

We can no longer afford to ignore the importance of art and craft. Kalpana Chawla College has well equipped Art and Craft Resource Center with adequate number of equipments, tools, raw material and exemplary works of art and craft. Art is soul of life. All the possible facilities and opportunities are extended to our students to engrave students minds & creativity. Various competitions are organized every year. Workshops are also arranged to learn many artistic and creative things.



## Psychology Resource Centre

The teacher should not only understand children but also be aware of their expectations, potentialities and inclination. Teachers have to focus on practical work which will enable pupil-teacher to understand real-life application of concepts. In order to meet these requirements Psychology Resource Centre has sufficient psychological apparatus, tests, transparencies, CD are related to various aspects of human development and teaching learning process.



## Health and Physical Resource Centre

"Healthy mind in a healthy body;" following this proverb the college has fully equipped Health & Physical Resource Centre. The Students can avail of indoor games like chess, carom board, and outdoors games like badminton, athletics. Annual athletic meet is a regular feature. Our mission is to help available human resource to excel in sports by creating environment which imbibes an ethics of sportsmanship. It promotes spirit of healthy competitive spirit that enables the pupil teachers to face challenges in actual life situations.



# Tradition with Technology

Kalpna Chawla College provides an invigorating and competitive atmosphere created by excellent facilities and guidance provided by highly qualified and dedicated faculty. The values which are ingrained help to promote confidence, direction and critical thinking skills leading to development of well-adjusted, adaptable and integrated personalities. The discreet between tradition and technology is achieved through inclusion of frequently organized programmes and discourses by spiritual scholars and introduction of academic program with thrust on latest technology.

Value based education is given major thrust by the college to inculcate human moral and

spiritual values. A booklet entitled "Maa Mai Teri Kalpana" containing values, discipline, right attitude, good behavior is given to student. The college thrives on a unique blend of retaining tradition values and incorporating advancements as well as creating a consciousness about right and duties towards nation.

One of the best teacher education institutions Kalpana Chawla College of Education is highly reputed for its academic excellence, intellectual vigor, cultural and moral sensitivity. The college has toiled untiringly to give a concrete shape to the great ideals and lofty vision of its founder father by providing equal opportunities to all students to have their natural talents.



# Library

To whet the student minds and persuade them to think distinctly and critically, it is incumbent upon all of us to instill reading habits in them. Reading not only helps to gather novel ideas but also develops effective basic study and writing skills. To this cause college library has been enriched with a trove of books vital for flexibility of mind and multi-dimensional thinking of students.

There are variety of books including text books, reference books, 21 Journals, encyclopedias, dictionaries and manuals etc. Every year college goes on adding more books. Library is designed to meet the future needs of changing pattern and contains latest books on all subjects. A variety of newspapers and magazines are also subscribed for daily information.

# General Rules

- Complete silence must be observed in the library.
- Members are required to stand in a queue, while returning or getting the books issued.
- No reader is allowed to sleep in the library premises.
- Mobile phone will not be allowed to be taken in the library
- Maximum eight books will be issued to a student and 10 books to a staff member.
- Taking books out of the library without authorization marking or underlining, disfiguring the books or damaging the library property may lead to heavy fine
- The librarian may recall any book at any time if there is demand.
- Readers will not be allowed to bring their own books in the library.
- A member of the library who loses the library card shall make a written report to the librarian.
- The members have to keep their belongings at the property counter near the entrance and exit point of the library.
- Violations of these rules or indiscipline behavior in the library will lead to cancellation of membership and disciplinary action.



# Leave Rules

- Leave must be applied for in advance on leave forms available in the office.
- Leave will be granted by the principal.
- In case of serious illness, the leave must be submitted at the earliest possible, along with medical certificate. No medical leave will be sanctioned after a week.
- 75% attendance is compulsory according to university rules.
- No leave should be combined with autumn & winter break.

## Orientation Programme

Orientation Programme is conducted for the admitted students to enable them to get to know the working of institution, the rules and regulations of the college, faculty and to introduce them to the functioning of institution.

## Internal Assessment

The university has a system of internal assessment. 20% of the total marks in B.Ed. course and 40% of the total marks in D.Ed. course will be awarded on the basis of internal assessment on a continuous basis. These marks will be added to the annual examination marks for determining the division of students.

Students will be required to submit written assignments under the guidance of their teachers. They are expected to participate in group discussions, have to submit project work and to appear in the house examination.



# Fee Structure of B.Ed.

## Annual Tuition Fee - ₹ 44,000/-

In addition to the above fee already prescribed by the state fee committee all the college of education shall charge the following annual fee from B.Ed. Students as prescribed by the respective university.

- A. Additional Charges taken by Chaudhary Ranbir Singh University, Jind
- Annual University Charges Including Exam Fees : ₹5545/- (First Year)  
**Total Fee For First Year = 44000+5545 = 49545/-**
  - Annual University Charges Including Exam Fees : ₹5245/- (Second Year)  
**Total Fee For Second Year = 44000+5245 = 49245/-**  
**Grand Total = 98790/-**

**Note : Fee Structure may change depending upon change in instructions from the State Government or competent authority of the concerned university.**

## Documents to be Attached

Each candidate must fill up the college admission form alongwith the three attested copies of the following testimonials/certificates documents

- Ten Passport size coloured photographs.
- Copy of matriculation/secondary school certificate showing the date of birth.
- 10+2/senior Secondary School Examination.
- Proof of passing the qualifying examination i.e. graduation and post-graduation (if any) with the required percentage of marks.
- Character Certificate duly attested from the Principal of institution last attended/ Gazetted Officer.
- Allotment Letter
- Aadhar Card
- Proof of Counseling Deposit Fee.
- Certificate pertaining to claim of reservation i.e. SC/ BC-A,/BC-B, Physically Handicapped/ Freedom Fighters /ex-serviceman.
- Migration Certificate in case appeared from other than Chaudhary Ranbir Singh University.

# About the D.El. Ed. Course

The new curriculum of D.El.Ed which is designed by NCTE review committee is very challenging and demanding which will help in upgrading our academic standards with innovative teaching strategies. It emphasizes on developing independent thinking with positive attitude and collaborative working.

To keep pace with this changing role of curriculum of D.El.Ed Kalpana Chawla College strives unabatedly to review & revamp its system of pedagogy and curriculum. Plethora of seminars, curricular and co-curricular activities, competitions, comparison and guidance of dedicated team of qualified staff have equipped the students with independent thinking, right aptitude and attitude. To promote motivation, satisfaction, development and performance improvement of the students, the college provides a very cooperative environment. Various programmes are organized by the students at college level to develop their organizing abilities, leadership qualities, cooperation etc and to prepare them for their profession. The cultural and literary activities give an outlet to the hidden talent of the students which enhances academic competence of students.

Kalpana Chawla College is the place where eternal values are cultivated in young and impressionable minds. The students are shaped into caring, courageous, committed and capable citizen of the world.



# D.El.Ed Course

Admission to D.El.Ed course will be decided by SCERT Haryana Gurgaon and merit list for counseling will be prepared by them.

- A). The admission will be open to bonafide residents of Haryana only.
- B). The minimum educational qualification for admission to this course is as follows:-
  - i). A candidate should have passed senior secondary (10+2) examination from Board of School Education Haryana or its equivalent, securing 50%marks for general category and 47.5% for SC and BC category in aggregate with five subjects including English as one of the subjects passed.
  - ii). Passed Hindi/Sanskrit subject in matriculation examination.
  - iii). Passed English/ subject in Senior Secondary examination.

## Self-financed Institution fees:-

Fees - ₹ 25,800 perYear (excluding actual examination fees prescribed by the examination body)

**Examination Fees : 4050/-**

Note : Fee Structure may change depending upon change in instructions from the State Government or competent authority of the concerned Board.

## Documents to be Attached

Each candidate must fill up the college admission form alongwith the three attested copies of the following testimonials/certificates documents

- i. Ten Passport size coloured photographs.
- ii. Copy of matriculation/secondary school certificate showing the date of birth.
- iii. 10+2/senior Secondary School Examination.
- iv. Character Certificate duly attested from the Principal of institution last attended/ Gazetted Officer.
- v. Allotment Letter
- vi. Certificate pertaining to claim of reservation i.e. SC/ BC-A,/BC-B, Physically Handicapped/ Freedom Fighters/ex-serviceman.
- vii. AadharCard





## Leave Rules

- According to Kurukshetra University rules, 75% attendance is compulsory for all.
- Leave must be applied for in advance on the prescribed leave format available in the office.
- In case of serious illness, the leave must be submitted at the earliest possible, along with medical certificate

## Orientation-cum-induction Programme

The beginning of an academic session is well-marked with Orientation-cum-Induction programme for the newly enrolled prospective teachers. Students are addressed by the Principal and are introduced to the faculty. They are oriented regarding curriculum, time table and teaching-learning programme. They are also briefed about code of conduct and functioning of the institution by the competent authority.

## Internal Assessment

New Kalpana Chawla College is innovative with regard to its academic structure. The evaluation of curricula is a continuous and ongoing process which keeps it aligned with the instructions as laid down by Kurukshetra University. The University has framed a system of awarding 20% of the total marks to students as internal assessment. These marks shall be added with the annual marks for determining the division of students. Students must submit practicum or sessional work including written assignments; project reports etc. besides appearing in all class and house tests



# Facilities

Since its inception with merely 100 students Kalpana Chawla College has come to a long way. It is spread over a huge area and boasts of imposing building, spacious and ventilated classrooms with latest teaching aids, rich library, fully equipped resource centers, lawns & lavish playgrounds. The need for expansion have been systematic, identified, analyzed and assumed periodically to create state of art infrastructure in synchronization with academic growth of college. The college provides ample facilities for development of an integrated personality.

## Students Grievance Committee

A committee is formed under the chairpersonship of the Principal to look into student grievances and speedy remedies are taken to remove their grievance.

## Guidance and Counseling

Taking into consideration the emotions of students counseling is done to help them to cope with stress. We guide them about self awareness, goal setting, time management coping with emotional stress, positive thinking etc.

## Transport Facility

College arranges bus passes for students, besides it also has its own fleet of buses for local commuting for those students who opt at the time of admission.

## Medical Facility

A room with bed and complete first aid kit to cater for minor injuries and ailments. In case of emergency a student is referred to Maharaja Agarsain Institute of Medical Science, Agroha.

## Telephone Facility

Use of mobile phone is strictly prohibited except mobile zone area i.e. in common room. Students can avail the telephone facility on request from reception area.

## Photocopy Facility

Photocopy facility is available to students on special request.

## Suggestion Box

Suggestions are invited from students regarding their problems, they are facing in college.





# Facilities

## Water Facility

Pure drinking water is the need of students to keep them perfect and healthy. To provide pure drinking water to the students the college has installed RO System and mineral water dispensers for faculty as well as students.

## Canteen

The College runs a canteen inside campus at an affordable cost that caters to the faculty and students.

## Power Back-up

In order to ensure smooth functioning one DG Set of 70KVA capacity is installed.

## Sports Facility

To encourage all round development of students the college has big play field and Health and Physical Education Resource Centre for indoor and outdoor games like Table Tennis, Badminton, Carrom, Chess and Volleyball etc.

## Internet Facility

Internet facility is given to students free of cost. The college has setup Wi-Fi, LAN connectivity.

## Security

Security is on the campus is ensured by constant vigilance and surveillance with the help of security guards and the aids of tools like CCTV etc.

# Code of Conduct



1. Reach college well in time.
2. Students should come in prescribed uniform of the college.
3. Visitors are not allowed to meet the students during college hours.
4. Rights of admission and entry to college campus are reserved.
5. Obey your teachers and follow guiding principles given in Personality Development Book "Maa Main Teri Kalpana".
6. Mobile phones are allowed only in mobile zone area i.e. in common room.
7. Maintain regularity in academic and non-academic activities.
8. Enter principal's office or staff room with due permission.
9. Maintain peace, order & harmony in college.
10. Safeguard and preserve college property.
11. Maintain cleanliness in and around college campus.
12. Don't carry i-pods/compact discs or other costly articles in college without permission.
13. Don't waste electrical energy and water. They are precious.
14. The notice board should be read daily to keep abreast of ongoing activities.
15. Help others in need and try to become a socially responsible person in society.



# No Ragging

Ragging is banned & punished by law

- I. Ragging in any form is strictly prohibited within premises of college.
- II. Any individual or collective act or ragging constitutes gross indiscipline.
- III. Ragging means any act, conduct or practice by which dominating power or status of senior students is brought to bear on students freshly enrolled or students who in any way considered junior or inferior by other students and includes individual or collective acts of practices which :-
  - a. Involve physical assault or threat to use of physical force.
  - b. Violate the status, dignity and honour of women students and the students belonging to schedule caste, OBC and scheduled tribe.
  - c. Expose students to ridicule and contempt and affect their self esteem.
  - d. Entail verbal abuse and aggression.

Note: If any incident of ragging comes to the notice of the authorities, immediate action will be taken.

