

# Kalpana Chawla College of Education

14<sup>th</sup> K.M stone Sirsa Road, Chikanwas, Hisar

APPROVED BY NCTE, AFFILIATED TO C.R.S.U JIND

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Though NAAC proposes that every accredited institution should establish an internal Quality Assurance Cell (IQAC) as a post accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC is a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institutions.
2. Since Quality substance and quality enhancement are very important for a teacher education institution. To organize and monitor different activities of quality enhancement, IQAC cell was established in year 2011.
3. The **objectives** of IQAC are:-
  - To promote, design, develop and monitor quality assurance activities of the institution.
  - To promote, design consciousness and contribute of all units and functionaries of the institution.
  - To get an overview of the quality practices of the institution.
  - To examine the practices followed by all the units of the institutions.
  - To generate good practices, ideas, planning, implementing and measuring the outcome of academic and administrative performance of the institution.

## **4. Strategies**

IQAC shall evolve mechanisms and procedures for:

- a. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- b. The relevance and quality of academic and research programmers.
- c. Optimization and integration of modern methods of teaching and learning.
- d. The credibility of evaluation procedures.
- e. Ensuring the adequacy, maintenance and functioning of the support structure and services.

## **5. Functions**

Some of the functions expected of the IQAC are:-

- a. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution.
- b. Dissemination of information on the various quality parameters of teacher education programmes.
- c. Organization of workshops, seminars on quality related themes and promotion of quality circles.
- d. Documentation of the various programmes/activities leading to quality improvement.
- e. Acting as a nodal agency of the institution for quality related activities.

## **6. BENEFITS**

IQAC will facilitate/contribute:-

- a. To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture NAAC for quality and excellence in institution.
- b. To the enhancement and integration among the various activities of the institution and institutionalize many good practices.
- c. To provide a sound basis for decision making to improve institutional functioning to improve institutional functioning.
- d. To act as a change agent in the institution.
- e. To better internal communication.

## COMPOSITION of IQAC in 2023-24

**Executive Members:** Sh Mahesh Chander Sharma

Dr Mohit Malik

**Coordinator:**

Mr Ramesh Kumar

**Members of Teaching Staff:**

Mrs. Mukesh Arya

Mrs Poonam

Mrs. Kirti

**Members of Non-Teaching Staff:**

Mr. Rajesh Kumar

Mr. Dalbir Singh

**Pupil Teachers:**

1. Nancy Malik (B.Ed. 2nd year)
2. Mrs Anjali (B.Ed. 2<sup>nd</sup> year)
3. Mr Rakesh Chopra (B.Ed 2<sup>nd</sup> year)
4. Gaurav Kohli ( B.Ed 1<sup>st</sup> year)
5. Meenu (D.Ed 2<sup>nd</sup> year)

## COMMITTEES (2023-24)

<b>Sr No</b>	<b>Name of Committee/Activities</b>	<b>Incharge</b>
1	Academic Calendar Committee	Dr Mohit Malik
2	IQAC & Research Centre	Dr Mohit Malik
3	Admission Committee	Mr Sanjeev Asija & Mrs. Mukesh Arya
4	Time Table Committee	Mrs.Poonam Devi
5	Discipline & Anti Ragging Committee	Mrs Sunita Sheokand & Mr Ramesh Kumar
6	Teaching Practice Committee	Mrs Pooja
7	Placement cell	Mrs Ramesh Kumar. MrsMamta
8	Internal Assessment Committee	Dr Mohit Malik, Mrs. Poonam, Mr Sanjeev
9	Examination Committee	Mr Ramesh Kumar & Mrs Poonam Devi
10	Library Advisory committee	Mrs Anita, Mrs Neetu
11	Extra Co curricular Activities	MrsMukesh Arya & Mrs Pooja
12	Tour & Picnic Committee	Mrs Kirti Rani, Ritu &Mr Rajesh
13	Women Cell/ Guidance and Counseling cell	Mrs Poonam Devi & Mrs Mukesh Arya
14	Math & Science Club	Mrs Monika
15	Social Science Club	Mrs Jyoti
16	Computer Lab	Mrs Anju, &Mr Rajesh Kumar
17	Language Lab	Mrs Poonam Devi
18	Arts & Craft Room	MrsUrmil Devi
19	Psychology Lab	Mrs Poonam &Mrs Sushila
20	Sports Club	Mrs Sunita Sheokand
21	Alumni Committee	Mr Ramesh &Mr Dalbir
22	Website and e-Resource Dev. Committee	Mr Rajesh & Mr Anil Kumar
23	College Magazine Committee	Mrs Pooja & Mrs Neetu
24	Language Lab	Mrs Poonam Devi