

**NORTHERN REGIONAL COMMITTEE  
NATIONAL COUNCIL FOR TEACHER EDUCATION  
JAIPUR**

**ESSENTIAL DATA SHEET TO BE SUBMITTED BY THE INSTITUTE AS PER  
PROVISIONS OF CLAUSE 7(4) OF THE NCTE REGULATIONS, 2009 DULY SWORN  
BEFORE THE NOTARY PUBLIC/ADM/SDM OR FIRST CLASS MAGISTRATE**

**I. INFORMATION REGARDING MANAGEMENT OF THE INSTITUTION AND  
DETAILS OF THE EXISTING & PROPOSED COURSES.**

**(a) In case of the existing recognized teacher training institution:-**

The Management namely **Indian Education Society** is a (society/trust or any other Govt. body/University etc.) which is running the following Pvt. (self financed)/Govt./University/University constituent college/govt. aided institution.

Sl.No.	Name of the recognized teacher training institution	Course	Approved intake	Recognition order No. & Date (copy to be annexed)
1.	<b>Kalpana Chawla College of Education for Women, Chikanwas, Hisar</b>	<b>B.Ed,</b>  <b>D.Ed</b>	<b>200+50</b>	<b>F.NRC/NCTE/F73/HR-549/23019-25 Dated-02.08.2007 NRC/NCTE/F-7/HR-1085/2008/43286 Dated-04.04.2008 F.NRC/NCTE/F-7/HR-1083/49147 Dated-13.05.2008</b>

On behalf of the Management **Shri Sunil Kumar Sharma** (Name & designation) **Chairman** is authorized person to make communication/correspondence on behalf of the recognized teacher training programme.

The latest list of members of the society/trust duly endorsed by the concerned Registrars of the Society/Trust with their designation are annexed as per Annexure I

The institution is having a Managing Committee as per provisions of the NCTE Regulations, 2009 and the Managing Committee is consisting of the following:-



**Or**

**(b) In case of the proposed new institution:-**

The Management namely N.A is a (society/trust or any other Govt. body/University etc.) which is proposing to run teacher training institution namely \_\_\_\_\_ under Pvt. (self financed)/Govt./University/University constituent college/govt. aided institution.

The management of the institution has authorized Shri \_\_\_\_\_ (Name & designation) \_\_\_\_\_ vide society/trust resolution/order No. \_\_\_\_\_ dt. \_\_\_\_\_ (copy enclosed) to make an application to the ERC, NCTE for grant of recognition of \_\_\_\_\_ (course) with an intake/additional intake of \_\_\_\_\_ under \_\_\_\_\_ (self finance scheme or under Govt. scheme) and all concerned have read all the provisions of the NCTE Act, Rules & Regulations. The application of the institution has been submitted as per the provisions of the NCTE Regulation, 2009.

The latest list of members of the society/trust duly endorsed by the concerned Registrars of the Society/Trust with their designation are annexed as per Annexure \_\_\_\_\_.

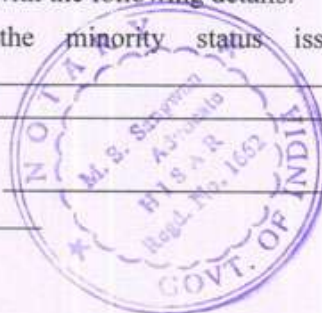
The institution is having a Managing Committee as per provisions of the NCTE Regulations, 2009 and the Managing Committee is consisting of the following:-

**II. The following details are required to be filled in by the Management of the Institutions running or proposing to run teacher education programme as per provisions of the NCTE Act, Rules & Regulations.**

1. As per the certificate submitted by the society/trust, it has been established and operated by 'not for profit' registered under the appropriate laws. The same has been registered vide Registrar of Societies/Trust vide Regd. No. **228** dated **25 Feb. 2004** (copy of certificate to this effect be enclosed). Annex-II

Also in case the institution is a minority institution, the same is required to submit a certificate from the concerned State Govt./Central Govt. authority competent to issue the Minority Status Certificate with the following details:-

- a) Name and address of the minority status issuing authority:  
\_\_\_\_\_  
\_\_\_\_\_
- b) Order No. \_\_\_\_\_ date \_\_\_\_\_

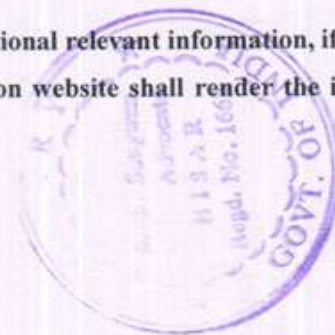


2. That the society/trust is having PAN Card No. AAATI3921J (Copy enclosed).Annex-III

3. That the institution is having the website address [kalpanachawla\\_college.com](http://kalpanachawla_college.com). The institution undertake that the same has been developed as per clause 7 (10) of the NCTE Regulation, 2009. The same is reproduced below:-

**“All the applicant institution shall launch their own website with hyperlink to National Council for Teacher Education and corresponding Regional Office website soon after the receipt of the letter of intent from the Regional Committee, as provided under sub-regulation (9) covering, inter alia, the details of the institution, its location, name of the course applied for with intake, availability of physical infrastructure such as land, building, office, classrooms, and other facilities or amenities, instructional facilities such as laboratory, library etc. and the particulars of their proposed teaching faculty with photograph and the particulars of their proposed teaching faculty with photograph and non-teaching staff etc. with photographs, permanent account number or unique identity number of the teacher educators, whenever issued by National Council for Teacher Education, for information of all concerned. The information with regard to the following shall also be made available on the website:-**

- a) Sanctioned programmes along with annual intake in the institution;
  - b) Name of faculty and staff in full as mentioned in school certificate along with their qualifications, scale of pay and photograph;
  - c) Name of faculty members who left or joined during the last quarter;
  - d) Names of students admitted during the current session along with qualification, percentage of marks in the qualifying examination and in the entrance test, if any, date of admission, etc.;
  - e) Fee charged from students;
  - f) Available infrastructural facilities;
  - g) Facilities added during the last quarter;
  - h) Number of books in the library, journals subscribed to and additions, if any, in the last quarter;
- (i) The institution shall be free to post additional relevant information, if it so desires.
- (ii) Any wrong or incomplete information on website shall render the institution liable for withdrawal of recognition.



III. General Information relating to Infrastructural & Instructional facilities created by the institution to be filled in by all existing & proposed teacher education institutions

1. That the Management of the institution has displayed a copy of the affidavit as prescribed under clause 8(8) of the NCTE Regulations, 2009 on its official website **kalpanachawlacollege.com**. The management is aware that in case the contents of the affidavit are found to be incorrect or false, the society or trust or the institution concerned shall be liable for civil and criminal action under the relevant provisions of the Indian Penal Code and other relevant laws, and shall also be liable for withdrawal of recognition by the Regional Committee concerned as per clause 8(9) of the NCTE Regulations, 2009.

Yes	√	No	
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That the Institution is having required land in the name / favour of **Kalpana Chawla college of Education for Women**, (Society/ Trust/ Institute) vide **7760** (Sale deed/ Gift Deed/ Lease Deed from Govt. or govt. institution for a period of not less than 30 years duration) dt.11.01.2010 executed by Tehsildar and duly registered in the office of Registrar/Sub-Registrar **Sub-Registrar** and actual location of the land is **NH-10,Sirsa Road (Hisar)**.

Yes	√	No	
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2. That the Institution has got the mutation of the land done by the competent land and revenue authority vide order No. **Hisar on 11.01.2010** dt. vide deed **No.7760** (copy enclosed).

Yes	√	No	
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3. That the land as per land documents and affidavit is in a single well demarcated piece of land

Yes	√	No	
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4.

In case of more than one plot, all the plots are adjacent to each other

N.A

If yes a copy of the approved site plan giving clear picture to this effect from the Competent authority attached. **Annex-IV**

If No, details including the distance between plot/khasra are as follows:-

5. That the permission of the competent authority to use the land exclusively for teacher education purposes has been obtained by the society/Institution trust from the office of **Village Panchayat** vide letter/order/ Memo No **02** dt. **01.03.2007** (copy enclosed)Annex-V
6. That the institution has got the conversion of the land use done from the competent authority. A Notarized Copy of conversion/change of land use certificate (CLU) for Plot No./Khata/khesra No. **67//16/2/2/1** मिन परिचम (1-17), **67//25/2** मिन परिचम (3-3) and area **5 Kanal** as per the affidavit and land documents registered by **Sarpanch** Dt. 01.03.2007Annex-VI. is enclosed. The institution undertake that the issuing authority who issued the CLU i.e. **Sarpanch** is empowered by the State Govt. for issuance of CLU under the rule/clause of the State Govt. Act namely Annex-VII.
7. That the institution undertake that the land and permanent building are at the same place as per provisions of the NCTE Act, Rules & Regulations. The building plan has been approved by **Sarpanch** (Competent authority) and Countersigned by **Karamveer** for Plot No./ /Khata/khasra No. **67//16/2/2/1** मिन परिचम (1-17), **67//25/2** मिन परिचम (3-3) reflecting total land area . **5 Kanal** Total Built up area is **3005.97 SQMT** The address/khata/khasra/plot no. are matching with the Regd. Land documents, CLU, Mutation Certificate etc. as submitted by the institution to the NRC, NCTE and there is not at all any variation whatsoever in the land & building documents. Thus the same are elaborated as under:-
- 8.

Sl. No.	Details regarding land & building documents	Land area/built up area as mentioned in the land & building documents, as applications as per provisions of the NCTE Act, Rules & Regulations
1.	<p><b>Name, Address/Khata/Khasra/Plot No. as per the <u>Regd. land documents</u></b></p> <p><b>Name:</b> 67//16/2/2/1 मिन परिचम (1-17), 67//25/2 मिन परिचम (3-3)</p> <p><b>Address</b> Kalpana Chawla College of Education for</p>	<p>Land area (in sq. meter) <b>2500 SQMT</b></p> <p>Built up area (in sq. meter) <b>3005.97SQMT</b> (if shown in the land documents)</p>

	<b>Women, Sirsa Road, Hisar</b>	
2.	<b>Name, Address/Khata/Khasra/Plot No. as per the <u>Conversion of the Land Use Certificate</u></b> Name: 67//16/2/2/1 मिन परिचम (1-17), 67//25/2 मिन परिचम (3-3) Address: Kalpana Chawla College of Education for Women, Sirsa Road, Hisar	Land area (in sq. meter) 2500 SQMT
3.	<b>Name, Address/Khata/Khasra/Plot No. as per the <u>approved building plan</u></b> Name: 67//16/2/2/1 मिन परिचम (1-17), 67//25/2 मिन परिचम (3-3) Address: Kalpana Chawla College of Education for Women, Sirsa Road, Hisar	Land area (in sq. meter) 2500 SQMT Built up area (in sq. meter) 3005.97SQMT
4.	<b>Name, Address/Khata/Khasra/Plot No. as per the <u>building completion certificate</u></b> Name: 67//16/2/2/1 मिन परिचम (1-17), 67//25/2 मिन परिचम (3-3) Address : Kalpana Chawla College of Education for Women	Land area (in sq. meter) 2500 SQMT Built up area (in sq. meter) 3005.97SQMT
Note	1. If the land area is shown in the land/building documents in different measurements i.e. bigha/hectare/acre etc. the same should be converted into sq.meter and reflected in the above statement.	

9. **Infrastructure facilities :**

The institution has created the infrastructure facilities as per the infrastructure details given below which is also shown in the building plan approved by Sarpanch on 24.03.2007 Counter signed by Karamveer for plot no. 67//16/2/2/1 मिन परिचम (1-17), 67//25/2 मिन परिचम (3-3) and indicating total area 2500

The institution has created the infrastructure facilities as per the infrastructure details given below which is also shown in the building plan approved by Sarpanch on 24.03.2007 Counter signed by Karamveer for plot no. 67//16/2/2/1 मिन परिचम (1-17), 67//25/2 मिन परिचम (3-3) and indicating total area 2500 SQMT and built up area 3005.97 Sqm. The Building plan has been approved by the competent authority.

Yes	√	No	
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Infrastructure details of the proposed Teacher education programme (pl. ensure that the dimensions of classrooms, laboratories, library, multipurpose hall, floor wise area, total area etc are properly indicated in the approved building plan as per provisions of the NCTE Regulation, 2009:

Total land area earmarked for the proposed teacher training programme.		2500 Sqm	
Total built up area		3005.97 Sqm	
Infrastructure details as per provisions of the NCTE Regulations, 2009 (the institution is required to fill up the information as per the applicability of the NCTE Regulations 2009 and norms & standards there under:-			
1.	Class Room No. Six	(i) 2551.50 (5 Rooms) Sq.ft.	
		(ii) 591.50 (1 Room) Sq.ft.	
2.	Multipurpose Hall	(i) 2304.75 Sq.ft.	
3.	Library-cum-Reading room	(i) 1675 Sq.ft.	
4.	ICT Resource Centre	(i) 897 Sq.ft.	
5.	Psychology Resource Centre	(i) 591.50 Sq.ft.	
6.	Art and Craft Resource Centre	(i) 554.56 Sq.ft.	
7.	Health and Physical Education Resource Centre	(i) 821 Sq.ft.	
8.	Science and Mathematics Resource Centre	(i) 614.25 Sq.ft.	
9.	Principal's office	(i) 821 Sq.ft.	
10.	Staff Room	(i) 505.31 Sq.ft.	
11.	Administrative Office	(i) 515.15 Sq.ft.	
12.	Girl's Common Room	(i) 513 Sq.ft.	
13.	Seminar Room	(i) 877.50 Sq.ft.	
14.	Canteen	(i) 283 Sq.ft.	
15.	Separate Toilet Facility for Boys and Girls (Two)	(i) 205.31 Sq.ft. each	
16.	Parking Space	(i) 1600 Sq.ft.	

17.	Store Room (two)	(i) 100 Sq.ft. (ii) 300.20 Sq.ft.	
18.	Multi Purpose Play Field	(i) 2304.75 Sq.ft.	
19.	Open space for additional accommodation	17798.32	
20.	Total Build up area in the Building.32356.00.Sq.ft.		
21.	Provision of Hostel if any	No	Residential/non-residential

**Infrastructure details of the existing Teacher education programme, if any (in the case of the existing teacher education institution) (pl. ensure that the dimensions of classrooms, laboratories, library, multipurpose hall, floor wise area, total area etc are properly indicated in the approved building plan as per provisions of the NCTE Regulation, 2009):**

**Course wise details to be filled in by the institution**

Name & address of the existing teacher education institution : **Kalpana Chawla College of Education for Women, Chikanwas, Hisar**

Course: **B.Ed &D.Ed**


Inake: **200+50 =250**

No. & Date of NRC Recognition order : **F.NRC/NCTE/F73/HR-549/23019-25**

**Dated-02.08.2007**

**NRC/NCTE/F-7/HR-1085/2008/43286 Dated-04.04.2008**

**F.NRC/NCTE/F-7/HR-1083/49147 Dated-13.05.2008**

<b>Total land area earmarked for the proposed teacher training programme.</b>		<b>2500 Sqm</b>	
<b>Total built up area</b>		<b>3005.97 Sqm</b>	
<b>Infrastructure details as per provisions of the NCTE Regulations, 2009 (the institution is required to fill up the information as per the applicability of the NCTE Regulations 2009 and norms &amp; standards there under:-</b>			
1.	Class Room No. Six	(i) 2551.50 (5 Rooms) Sq.ft.	
		(ii) 591.50 (1 Room) Sq.ft.	
2.	Multipurpose Hall	(i) 2304.75 Sq.ft.	
3.	Library-cum-Reading room	(i) 1675 Sq.ft.	



	Resource Centre		
8.	Science and Mathematics Resource Centre	(i) 614.25 Sq.ft.	
9.	Principal's office	(i) 821 Sq.ft.	
10.	Staff Room	(i) 505.31 Sq.ft.	
11.	Administrative Office	(i) 515.15 Sq.ft.	
12.	Girl's Common Room	(i) 513 Sq.ft.	
13.	Seminar Room	(i) 877.50 Sq.ft.	
14.	Canteen	(i) 283 Sq.ft.	
15.	Separate Toilet Facility for Boys and Girls (Two)	(i) 205.31 Sq.ft. each	
16.	Parking Space	(i) 1600 Sq.ft.	
17.	Store Room (two)	(i) 100 Sq.ft. (ii) 300.20 Sq.ft.	
18.	Multi Purpose Play Field	(i) 2304.75 Sq.ft. each	
19.	Open space for additional accommodation	17798.32	
20.	Total Build up area in the Building.32356.00.Sq.ft.		
21.	Provision of Hostel if any	No	Residential/non-residential

**Note:**

- In case the institution is running more than one recognized teacher education programme, the infrastructure details as per above format is required to be filled in showing the exact infrastructure facilities provided/earmarked for the existing teacher education programme as per provisions of the NCTE Act, Rules & Regulations. It may be noted that the institutions while furnishing the above infrastructure details shall ensure that the same are as per the provisions of the NCTE Act, Rules & Regulations. Likewise for Instructional and other facilities the institution shall go through the provisions of the relevant NCTE Rules & Regulations and norms & standard there under and make arrangements accordingly.

10.

**Quality of construction**

Packa (RCC) Yes (Fully) Very Good Quality

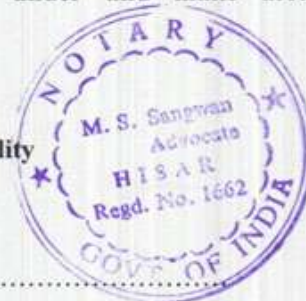
(As per building standards)

Kacha .....NO...

Asbestos .....No.....

Tin roof .....No.....

Plastering .....No.....



Painting ..... Yes, Very Good Quality .....

Flooring ..... Verified Tiles... Very Good Quality .....

Wood Work ..... Yes, Very Good Quality .....

Ventilation ..... Yes, Very Good .....

Light ..... Yes, Very Good .....

Boundary wall..... Yes, Very Good Quality .....

11. The hostel facilities for Girls and Boys provided by the institution along with the staff residential quarters are not included in the area for the institution. These facilities are separate

Yes	√	No	
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The building completion certificate issued by **Sarpanch** (Competent Authority) Counter signed by **Karamveer** for Plot No./khata No./ khesra No. **67//16/2/2/1** मिन परिचम (1-17), **67//25/2** मिन परिचम (3-3)

reflecting total land area **5 Kanal** Total Built up area **3005.97 SQMT** The building is complete in the form of a permanent structure.

Yes	√	No	
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12. There is no temporary structure or asbestoses roofing, even in case of structure in addition to the prescribed built up area.

Yes	√	No	
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13. The institution undertake that the building of the institution has been constructed in view the provision of the standard by-laws of the building construction as per the Bureau of Indian Standards and the same is fully safe and structurally sound having load bearing capacity as per latest Indian Building standards and the same is safe & secure to run the teacher training course. (copy of the certificate is enclosed).

Yes	√	No	
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14. The safeguard against fire hazard has been provided in all parts of the building.

Yes	√	No	
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15. Electricity and safe drinking water facility has been provided by the institution.

Yes	√	No	
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16. The institutional campus, building, furniture etc. is barrier free.

Yes	√	No	
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17. The institutional campus, building furniture is disabled friendly as per the persons with disability (PWD) and of the Govt of India 

Yes	√	No	
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18. That the institution undertaken that the no other institution/school is running in the institution building meant for running teacher education programme 

Yes	√	No	
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19. If the institution is running other programme/school in the same building meant for running teacher education programme, the course wise details be given as under:- 

Yes		No	√
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**(i) Land & built up area details**

Sl.No.	Details required to be submitted	Area in sq. meters
1.	Total land area available with the institution	
2.	Total built up area of the institution	
3.	Land area available for teacher education programme	2500 SQMT
4.	Built up area available for teacher education programme	3005.97 SQMT
5.	Land area available for other programme being run by the institution	
6.	Built up area available for other programme being run by the institution	

**(ii) Course/programme wise details to be submitted by the institution**

Sl.No.	Name of the programme/school	Land area	Built up area
1.	Kalpana Chawla College of Education for Women ,Chikanwas, Hisar	5 Kanal	3005.97 SQMT



**That the institution also sworn & undertake that it has obtained the required permission from the competent authority for running various other programmes in addition to the teacher training programme and the institution is having requisite land & built up**

area earmarked for running the existing/proposed teacher education programme is as per the provisions of the NCTE Act, Rules & Regulations.

**IV. Information relating to appointment of requisite staff (in case of existing teacher education institutions)**

(i) The institution has appointed the requisite staff for the existing teacher education programme on the basis of recommendation of the Selection Committee constituted as per the policy of the UGC/the affiliating University/Affiliating Body. 

Yes	√	No	
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(ii) All appointments are on full-time and regular basis except those specified as part-time as per the NCTE norms. The academic staff of the institution (including part-time staff) is paid salary in such scale of pay as prescribed by the UGC/University/affiliating body from time to time through account payee cheque or as per advice into the bank account of employee specially opened for the propose. The supporting staff shall be paid as per the UGC/State Government/Central Government pay scale structure. 

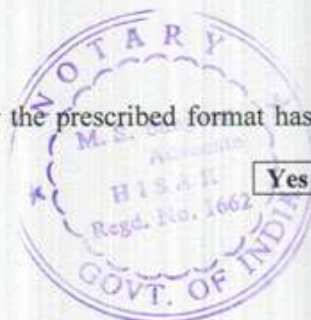
Yes	√	No	
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(iii) The management of the institution shall discharge the statutory duties relating to pension, gratuity, provident fund, etc for its employees. The institution shall follow all the norms of the NCTE as amended from time to time. 

Yes	√	No	
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(iv) The requisite details of staff as per the prescribed format has been uploaded in the website of the institution 

Yes	√	No	
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**V. FINANCE**

**The details of the FDRs towards Endowment Fund & Reserve Fund are mentioned as under:-**

**Details of Endowment Fund**

S No.	No. of Course	Amount of FDR	FDR. No.	Date
1	B.Ed.	5 Lac	145100PR00000049	26.12.2006
2	B.Ed.	5 Lac (Additional Intake)	30292389065	13.12.2007
3	D.Ed.	5 Lac.	30292380947	13.12.2007

**Derails of Reserve Fund**

S No.	No. of Course	Amount of FDR	FDR. No.	Date
1	B.Ed.	3 Lac	145100PR00000058	26.12.2006
2	B.Ed.	3 Lac (Additional Intake)	3029291461	13.12.2007
3	D.Ed.	3 Lac.	30292390751	13.12.2007

That the institution has uploaded the audited balance sheet/accounts of the institution in the website of the institution.

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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**VI. LIST OF ENCLSOURES UPLOAED BY THE INSTITUTOIN IN SPPORT OF THE ABOVE STATEMENT**

**That the institution has uploaded the following requisite details in support of the details as asked at I to V above as per annexure given below in the website of the institution:-**

Sl.No.	Name of the supporting document uploaded in the institution website.	Annexure No.
1.	NCTE, Letter	1
2.	Registration Society	2
3.	Deed of Land	3
4.	CLU	4
5.	Completion Certificate	5
6.	Fire Safety Certificate	6

Attested to be True Copy

NOTARY, HISAR

7.	Staff Detail	7
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Note: The institution should mentioned the details and no. of requisite annexure as per the above format.

The institution also sworn and undertake that the status of the recognition of the NRC, NCTE (in the case of the existing teacher education institutions) for the existing approved teacher education programme stands as recognized as on date and there is no legal/withdrawal/appeal/section 17/section 13 case pending against the institution.

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If not, please submit the latest status of the case and detailed reasons thereof.

N.A



Attested to be True Copy  
*[Signature]*  
 Attested to be True Copy  
 23/2/2  
 NOTARY, HISAR